

MENIFEE COUNTY HIGH SCHOOL
119 INDIAN CREEK ROAD
FRENCHBURG, KY 40322

SBDM Meeting
MCHS Media Center
Tuesday, February 12, 2019 4:15pm

Minutes:

- I. Roll Call at 4:15pm
 - a. Members Present: Melissa Justice, Tiffany Donathan, Cassondra Palazzo, Lana Swartz, Tabatha Conley
 - b. Members absent: Esther Campbell
 - c. Guest: Chandra Brown, Travis Manley, Robin Brewer

- II. Approve Agenda: Motion to approve the February 12, 2019 agenda
 - a. Motion: Cassondra Palazzo
 - b. Second: Tiffany Donathan
 - c. Consensus
 - d. Motion passed

- III. Motion to approve minutes from SBDM Special Called January 11, 2019 meeting with corrections to the start time as 7:30am and the ending time as 7:40am.
 - a. Motion: Tiffany Donathan
 - b. Second: Melissa Justice
 - c. Consensus
 - d. Motion passed

- IV. MCHS vision, mission and goals
Mrs. Swartz read the vision and mission statement.

- V. Financial Reports
 - a. Motion to approve SBDM Activity Report for January 2019.
 - i. Motion: Tabatha Conley
 - ii. Second: Tiffany Donathan
 - iii. Consensus
 - iv. Motion passed
 - b. Motion to approve January 2019 Monthly MUNIS
 - i. Motion: Melissa Justice
 - ii. Second: Cassondra Palazzo
 - iii. Consensus
 - iv. Motion passed

- VI. Review of Quarterly Report:
Mrs. Swartz shared the quarterly report with the SBDM members.

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VII. Committee Reports

- a. Writing Plan and Policy congruency – TACI committee
 - i. Committee is working on how to track the writings of students.
- b. Feb. 15 Advisory/Club Day/Pep Rally – RSS committee
 - i. The RSS committee decided to try assigning advisory content to the 4th period students. Teachers would have their 4th period rather than their homeroom.

VIII. Calendar of events

- a. Feb. 15 = Club day/ advisory / pep rally
- b. April 14th – 19th Senior Trip
- c. April 22nd = Spring Open House
- d. May 4th = Prom
- e. May 28th tentative last day of school

IX. Motion to adjourn to Executive/Closed Session Pursuant to KRS 61.810 (1) (f), for Specified Personnel Matter including Assistant Softball Coach of Applicants.

- a. Motion: Tiffany Donathan
- b. Second: Cassandra Palazzo
- c. Consensus
- d. Motion passed

X. Motion to Resume Open Meeting

- a. Motion: Melissa Justice
- b. Second: Tabatha Conley
- c. Consensus
- d. Motion passed

XI. Motion to recommend Merlin Brad Noble as the Assistant Softball Coach.

- a. Motion: Tiffany Donathan
- b. Second: Tabatha Conley
- c. Consensus
- d. Motion passed

XII. Open Floor

- a. Mrs. Conley wanted to commend Mr. Travis Manley for his integration of the PBIS systems into the high school. Ms. Palazzo agreed and expressed that the procedures put in place have helped with student expectations.

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- XIII. Motion to Adjourn at 5:11pm
- a. Motion: Melissa Justice
 - b. Second: Tiffany Donathan
 - c. Consensus
 - d. Motion passed