

**1.0 Leadership**  
Who is the leader of your system?

**Director of Pupil Personnel**

**3.0 Aim/Customer-Stakeholder Focus**  
What is the purpose or focus as determined by key stakeholder/customer requirements?

**Stakeholder Focus – Student Attendance**

Stakeholders – Students, Parents, Attendance Clerks, School Staff, KDE, Community, CDW, CDS, County Attorney, Judge, Sheriff’s Department

**2.0 Strategic Goal**  
What is your defined goal which will lead you to meeting the identified requirements and how are you going to measure progress toward the goal?

Attendance Data

District Attendance will increase to 95% or above by the end of the 15/16 school year.

**7.0 Strategic Results**  
What are the results you expect from your actions?

**Results:**  
(What long term CDIP goals/data will I monitor for success from my actions?)  
Increase in Attendance Percentages  
Decrease in Truant Students  
Monthly/Weekly Attendance  
Monitor Homeless and other At-risk factors  
Court Truancy Petitions and Affidavits

**5.0 Satisfaction/Workforce Focus**  
What support do you need (SD, etc.)

(Who are the members of my guiding coalition? i.e. principals, KDE, ER Staff, co-op partners)

Attendance Clerks  
Attendance Specialist  
FRYSC Staff  
Guidance Counselors  
District Leadership Team  
Building Principals  
KDE

**6.0 Process**  
What will you do to achieve the goal? How will you measure whether what you are doing is working or not? PDSA?

(What are the processes that will allow me to complete my work efficiently? i.e. District walkthrough protocol, board meeting presentation protocol. What protocols do I still need to create in order to efficiently perform my work?)  
Frequent contacts with Attendance Clerks and FRYSC Personnel  
Weekly meetings for Central Office Attendance Staff  
Attend/Participate Monthly Principals Meeting

**Process Results:**  
(What tools will I use to monitor throughout the work as formative assessments? i.e. systems check, quarterly report)

Reports / Data in Infinite Campus  
Attendance Clerks-Monthly Reports  
KDE Audits

**4.0 How is the system doing? Are you making progress? How do you manage the data for positive change?**  
**SAAR (Yearly Attendance Data)**

What data will you track on a day to day, week to week basis to monitor whether daily actions are value add to reaching the goal?