

Draft until approved by council

Menifee Elementary School

SBDM Minutes – December 19, 2016

Menifee Elementary K-8 School Based Decision Making Council held a special-called meeting on December 19, 2016 at 5:15 p.m. The following council members were present: Jenny Thorpe, Denita Trimble, Stacy Carter, and Mindy Camp. Robin Brewer was also present.

The meeting was called to order by Jenny Thorpe.

On a motion by D. Trimble with a second by S. Carter, the agenda items for the meeting were approved.

On a motion by J. Thorpe with a second by S. Carter, the minutes from the December 12th meeting were approved.

On a motion by M. Camp with a second by D. Trimble, the CSIP was approved pending the changes made at the meeting.

On a motion by J. Thorpe with a second by M. Camp, the revised budget was approved with the following changes to be made concerning amounts in specific categories:

From (amount)	To
0338 (\$500)	0643
0542 (\$750)	0643
0642 (\$750)	0643
0734 (\$1500)	0643
0810 (\$500)	0643

Category # 0733 (\$2000) is to be changed to #0695 Furniture and Fixture Supplies

On a motion by D. Trimble with a second by S. Carter, the recommendation of the textbook committee with input from teachers was approved with the total amount in the textbook funds to be used in the purchase of the proposed new reading (K-5) and math (K-8) series.

The request by M. Camp for funds to purchase trade books for reading groups was tabled to check on funds from Title I.

Information was shared by J. Thorpe about a new schedule the counselor is working on that would place RTI in the middle of the day.

The following policies and by-laws were reviewed with changes noted/1st reading:

Retention Policy – adopted previous Retention and Promotion Policy from the student agenda with the suggestion that the policy go to the Leadership Team for input and revision to be made

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effective for the next school year. 1st reading - 12/19/16 – Motion made by J. Thorpe with a second by M. Camp

By-laws – Reviewed Term of Office, Schedule of meetings (regular and meeting time)

Committees - changes to be made from previous meeting concerning types of committees.

Classroom Assessment Policy was reviewed.

Classroom Management, and School Safety Policy – recommended adding the Discipline Code with the levels shown to the policy for clarification (Appendix D?)

The council adjourned the meeting at 7:45 p.m. with a motion by S. Carter and a second by D. Trimble.

Next meeting date, which will be a special-called meeting, is scheduled for **January 10, 2017**, at 5:15 p.m. in the Principal Conference Room. The next regular SBDM meeting is scheduled for 5:15 p.m. on Thursday, January 19, 2017.