

Draft until approved by council

Menifee Elementary School

SBDM Minutes –September 15, 2016

Menifee Elementary K-8 School Based Decision Making Council held their monthly meeting on September 15, 2016 at 4:07 p.m. The following council members were present: Jenny Thorpe, Denita Trimble, Stacy Carter, and Mindy Camp. Robin Brewer was also present.

The meeting was called to order by Jenny Thorpe.

On a motion by S. Carter with a second by J. Thorpe, the agenda for the meeting was approved.

On a motion by J. Thorpe with a second by S. Carter, the minutes from the August 25th meeting were approved.

On a motion by J. Thorpe with a second by S. Carter, the council went into closed session to discuss the hiring of athletic director.

On a motion by D. Trimble with a second by J. Thorpe, the council came out of closed session and agreed to the hiring of Paul Ricker as athletic director.

The SBDM budget was reviewed along with specific purchase requests with the following actions taken:

SBDM agreed that any requisitions over \$1000 need to be brought to council for approval. Any requisitions under \$1000 need to be submitted to the principal.

On a motion by S. Carter with a second by M. Camp, \$3400 for the purchase of Envision Math Workbooks for grades 1 & 2 will be taken from the carryover ESS money.

On a motion by M. Camp with a second by D. Trimble, \$308.19 will be taken from Supplementary books/Study Guides account #0643 to purchase *Jr. Scholastic* for Mrs. Wells' and Mrs. Abney's classes.

On a motion by J. Thorpe with a second by S. Carter, \$500 was set aside from account #0679 Student Activities – Other for the Academic Team.

The ESS Daytime Waiver was approved with a motion made by S. Carter and seconded by J. Thorpe.

The CSIP Gap Targets were approved with a motion made by J. Thorpe and seconded by D. Trimble.

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The following policies were reviewed, revised, and are to be updated:

Bedbug (changes to language concerning duties and delegation) 1st S. Carter 2nd M. Camp

Committee (changes to members on committees as well as timeline for committees, addition of ad hoc Textbook Committee)

Wellness (policy needs to be reviewed by committee)

Other policies on agenda but not reviewed: parent involvement, discipline, homework, and schedule.

The SBDM by-laws concerning removal of members for nonfeasance was discussed with J. Thorpe and R. Brewer agreeing to draft a letter to members who are in danger of removal due to nonfeasance (i.e. missing multiple meetings).

On a motion by J. Thorpe with a second by S. Carter, the council adjourned the meeting at 6:20 p.m.

Next meeting date is scheduled for **Thursday, October 20, 2016**, at 4:00 p.m. in the Principal Conference Room.